

APARTMENT CONDITION CHECKLIST

Rental Unit Address _____

The purpose of this checklist is to document the original condition of the rental unit at the beginning of the lease term. Examine the entire unit and each item you will be responsible for. Record the condition (NP - no problem, P - problem, NA - not applicable, E - existing). Use the comments section to describe each problem, such as stains, cracks, holes, dirt, and items which appear to be missing (light covers, closet doors). Be as accurate as possible. Test everything: open windows, turn on lights and the oven, turn on the water and then flush the toilet to see if the water pressure is good. Include any remaining items (basement/attic) or window hardware. Use a blank sheet if necessary. All sheets should be attached and signed and dated exactly as this checklist is.

	NP	P	NA	E	COMMENTS
General					
Door locks					
Smoke detectors					
Porches, Hallways					
Outside lights, doorbell					
General exterior condition					
Living Room					
Windows, screens					
Floor, carpet					
Walls, ceilings, woodwork					
Outlets, lights, fixture covers					
Overall clean					
Dining Room					
Windows, screens					
Floor, carpet					
Walls, ceiling, woodwork					
Outlets, lights, fixture covers					
Overall clean					
Kitchen					
Windows, screens					
Walls, ceiling					
Woodwork, floors					
Outlets, lights, fixture covers					
Cabinets, drawers, countertop					
Sink and tub (stopper works)					
Refrigerator					
Stove, burners (work)					
Overall clean					
Bath					
Windows, screens					
Walls, ceiling					
Woodwork, floors					
Outlets, lights, fixture covers, fan					
Sink and tub (stopper works)					
Loose tiles					
Towel rack, mirror, cabinet					
Door					
Flush toilet					
Overall clean					

Bedroom 1					
Windows, screens					
Floor, carpet					
Walls, ceilings, woodwork					
Outlets, lights, fixture covers					
Closet, closet doors, locks					
Overall clean					

Bedroom 2					
Windows, screens					
Floor, carpet					
Walls, ceilings, woodwork					
Outlets, lights, fixture covers					
Closet, closet doors, locks					
Overall clean					

Bedroom 3					
Windows, screens					
Floor, carpet					
Walls, ceilings, woodwork					
Outlets, lights, fixture covers					
Closet, closet doors, locks					
Overall clean					

Other:

_____ Additional Sheets Are Attached

The tenants and property owner/agent agree that this is an accurate description of the rental unit as of _____ (Date).

 Tenant Date

 Property Owner / Agent Date

 Tenant Date

 Tenant Date

 Tenant Date